



Harrow Weald Lawn Tennis Club

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Harrow Weald Lawn Tennis Club

Rules at: 1st March 2018

1. Names and Objects

The Club founded in 1901, shall be named "Harrow Weald Lawn Tennis Club" and shall have as its objects the provision of the amateur sport of lawn tennis, social and other facilities for its Members, together with the promotion of participation in lawn tennis for the benefit of the community.

2. Constitution

The Club is constituted by these Rules as a non-profit-making members club. All surplus income or profits shall be reinvested in the Club. In no circumstances during the continuance of the Club or at its dissolution, shall any assets or surplus funds be distributed to any Member or any other person.

3. Property and Funds

The property and funds of the Club cannot be used for the direct or indirect private benefit of members, other than as reasonably allowed by the Rules, and all surplus income or profits shall be reinvested in the club.

The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, away-match expenses, post-match refreshments and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Finance Act 2002.

The Club may also in connection with the sports purposes of the Club :-

- a) Sell and supply food, drink and related sports clothing and equipment.
- b) Employ members (though not for playing) and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present.
- c) Pay for reasonable hospitality for visiting teams and guests.
- d) Indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).

The club has the powers to borrow funds at the discretion of the committee.

4. Affiliation

The Club shall seek affiliation to The Lawn Tennis Association through the appropriate county lawn tennis association and shall adopt and conform to the LTA Rules and the LTA Disciplinary Code, in so far as they can apply.

5. Membership

Membership of the Club shall be open to anyone interested in tennis on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non discriminatory basis.

The Club may have different classes of membership and subscription on a non discriminatory and fair basis. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.

Each member, coach and player agrees as a condition of membership :-

- a) To be bound by and subject to these rules (as in force from time to time).
- b) To be bound by and be subject to the LTA Rules and the LTA Disciplinary Code – the LTA can take action against a member of a club only in relation to a breach of LTA Rules and the Disciplinary Code.

The Committee shall have power to refuse, terminate or suspend the membership of any member, or to exclude any member or visitor whom it considers guilty of a breach of these rules or of misconduct or offensive behaviour to any other member, visitor or employee, whether on the club's premises or elsewhere. Appeal against refusal or removal may be made to the members.

6. Subscription Rates

The rates of subscription for each membership class shall be fixed yearly at the Annual General Meeting.

- a) The subscription year runs from 1st April in each year to the following 31st March.
- b) A member whose subscription is not paid by the due date will not be entitled to the privileges of membership until he has paid, and if not paid by the 31st May he will cease to be member (and any re-election will be subject to the normal procedure).
- c) The subscription of a new member shall be due on notification of election or within fourteen days. Alternatively it may be paid with the membership application, in which case
 - i. It will be repaid if election to membership does not take place.
 - ii. At the discretion of the Honorary Secretary and one other Committee Member, the candidate may be allowed to use the Club pending the committee's consideration of his application.
- d) For a new member joining part way through the year, the committee may at their discretion accept a proportionately reduced subscription for the part year. Likewise they may make a refund to a member who becomes unable to use the club for a substantial part of the year on account of injury, illness or departure from the district.
- e) In the event of the club being liable for value added (or any other) tax on the member's subscriptions, the annual subscription shall be inclusive thereof.

7. Accountancy year

Except for the purposes of subscriptions, the club's financial year shall run from 1st January to 31st December and the accounts submitted to the Annual General Meeting shall be prepared accordingly.

8. Election of Members

Honorary Membership (other than temporary in accordance with Rule 11), including Honorary Life Membership shall be strictly limited and at the discretion of the Committee, by way of reward for special services to the Club.

For the other classes of Membership, a candidate shall apply on a form to be provided for the purpose. On application for membership, there will be a seven day period of consideration by the committee, whose decision shall be a simple majority.

9. Resignation and Transfer between Classes

A member wishing to withdraw from membership or to transfer to a class at a lower rate of subscription shall notify the Honorary Secretary by 31st May in writing and otherwise shall be liable for the full subscription.

10. Injury, Loss of Property, Etc.

Members or visitors leaving unattended vehicles, rackets, clothing or other property at the club do so at their own risk and the club shall not be responsible for any loss, damage or injury resulting from this or any other cause.

11. Visitors and Temporary Members

Visitors may be introduced by the Honorary Secretary or other members. Before a visitor plays, the member introducing him must make an appropriate entry in the visitors' book and pay the appropriate visitors fee.

A non-playing member may play, at the same fee as a visitor, but neither a visitor nor a non-playing member may play more than three times in a year except with the special permission of the committee.

Every member of a visiting match team shall be an honorary member of the day and every competitor in a tournament at the club (and in the case of a competitor under the age of 18, his parent or guardian) shall be an honorary member for the period of the tournament.

Temporary members, not permanently resident, nor working within ten miles of the club, may be admitted at the discretion of the Honorary Secretary and one other committee member for a period not exceeding one calendar month, at the following fees:

One month or part thereof – as determined by the committee.

12. Management

The management of the club shall be in the entire control of a committee of senior members in addition to the officers, who shall be ex-officio members of the committee and shall be a Chairman, Vice-Chairman, Honorary Secretary, Honorary Treasurer, Men's and Ladies' Captains and/or Match Secretaries (but if more than one of these offices are held by a single person, no extra committee vacancy shall be thereby created). All shall be elected for the year at the annual general meeting, except that the elected committee shall have power to fill any casual vacancy.

The committee shall elect members in accordance with Rule 8, and shall from time to time make and revise the club's regulations and shall have power to decide any matter unprovided for by these rules and the current regulations. They shall meet at least four times in every year and additionally as circumstances may require. The quorum at a committee meeting shall be eight and in the event of equality of voting, the Chairman shall have a second or casting vote.

The committee may delegate any part of its duties (except the election of Members) to one or more sub-committees which may be composed of any members of the club, but any sub-committee to control a bar supplying intoxicating liquor shall be appointed in accordance with the licensing requirements.

13. General Meeting

An annual general meeting shall be held each year between 15th February and 15th March inclusive.

The committee shall call an extraordinary general meeting at their discretion, or within one month of receipt by the Honorary Secretary of a requisition signed by twenty members, or if the total membership is less than 100, by one fifth of the members, stating the business proposed to be transacted.

Any member wishing to propose a resolution at the annual general meeting must send a copy thereof to the Honorary Secretary before 1st February so that provision maybe made on the Agenda. The Honorary Secretary shall send to every member (other than temporary members) at least seven days' notice of any general meeting, together with a copy of the agenda. All nominations for the election of officers and committee shall be included in the agenda.

The business of the annual general meeting shall be the confirmation of the minutes of the previous annual general meeting and of any subsequent extraordinary general meetings, the consideration of the committee's report and the Honorary Treasurer's accounts for the year, the election of officers and committee for the ensuing year, the appointment of an Honorary Auditor and any items of which notice has been given and details included in the agenda.

The business of an extraordinary general meeting shall be in accordance with the requisition under which it was summoned and the agenda issued. At any general meeting further business may be accepted at the discretion of the Chairman provided that it does not call for an alteration of rules, the winding up of the club, the transfer of any of the club's assets, the borrowing of money, or any expenditure not within the immediate financial resources of the club.

Every member (other than temporary members) shall be entitled to be present and to speak at any general meeting. Every member aged 18 years or over, other than temporary, social or parent members shall be entitled to vote. In the event of an equality of votes, the Chairman shall have a second or casting vote.

At any general meeting the quorum shall be eight members entitled to vote.

14. Rules and Regulations

A copy of these rules and regulations made by the committee under rule 12 shall be prominently displayed at all times on the club notice board and all members shall be deemed conversant therewith. The rules shall not be altered except at a general meeting after due notice, and then only provided that two thirds of those present and voting are in favour. The regulations shall be made and periodically revised by the committee.

15. Dissolution

The club shall be dissolved on the passing of a resolution to that effect at a general meeting after due notice, by at least two thirds of those present and voting. Such a meeting shall appoint a committee to wind up the affairs of the club and shall give general directions as to the disposal of any assets.

After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following :-

- a) to another Club with similar sports purposes which is a registered charity and/or
- b) to another Club with similar sports purposes which is a registered CASC and/or
- c) to the sport's governing body for use by them for related community sports.

Harrow Weald Lawn Tennis Club

Regulations as at 1st March 2018

1. The colours of the club shall be purple, black and white.
2. The club shall be open for the use of its members or their guests for such hours as the committee may from time to time decide.
3. The club shall, during permitted hours, supply intoxicating liquor to its members or their guests and that the permitted hours shall be, as follows
Monday to Friday 11:00am to 11:00pm
Saturday 11:00am to 11:00pm
Sunday 12 noon to 10:30pm

The purchase of intoxicating liquor and the supply thereof to members and their guests shall be undertaken by a Bar Committee elected at the annual meeting.

4. All players, when using the tennis courts, must wear rubber soled shoes with flat heels, and must wear sports clothes which are appropriate for tennis.
5. The fitness of the tennis courts for play shall be decided by the Captain or Vice Captain or any member of the committee.
6. On up to two evenings in any one week, certain courts, as may be decided by the committee, from time to time, shall be reserved for junior coaching but on such evenings courts may be made available for use by the other members at the discretion of the person in charge of coaching.
7. The Committee, at appropriate times, may decide upon :-
 - a. Power to close courts for maintenance or special reasons such as hire to local schools
 - b. Procedure for reserving courts for such as club matches and tournaments
 - c. Procedure for making up games and relinquishing of courts when others are waiting
 - d. Procedure for providing and returning balls provided by the club
 - e. Any restrictions on the admission of children, dogs, bicycles, etc
 - f. Any requirement of the last to leave, e.g. lowering of the nets, ensuring all gates to the courts are closed, switching off lights, etc.

and any such decisions shall be displayed on the notice board in the pavilion.